

SOUTH WINDSOR SWIM AND TENNIS CLUB
PRIVATE PARTY RESERVATION FORM

MEMBER NAME: _____

CONTACT TELEPHONE #: _____

TYPE OF EVENT: _____

DATE: _____ TIME: _____

SWSTC BOARD MEMBER? Y N

PAVILION REQUEST? Y N

LARGE PAVILION *½ LARGE PAVILION* *SMALL PAVILION*

GRILLS NEEDED? Y N

NUMBER OF GUESTS: CHILDREN _____ ADULTS _____

ADDITIONAL LIFEGUARD NEEDED? Y N

(PARTIES OF 40+ GUESTS REQUIRE ADDITIONAL GUARDS)

I have read and understand the rules/policies set forth below, and agree to abide by them.

SIGNATURE _____

DATE _____

RULES/POLICIES FOR PARTIES HELD AT THE CLUB

1. Pavilion rental reservations must be made through the chair of the social committee on a first come first serve basis. Hosting members must submit a private party reservation form to the chair of the social committee. By doing so, the hosting member states that he/she has read and understand the Rules set forth herein and agrees to abide by them.
2. After hours parties are subject to the availability of the guards.
3. Only members of the Club, in good standing, may reserve the pavilion.
4. The Head Lifeguards are authorized to cancel a reservation or a party in progress if there is not complete compliance with the rules/policies in this document.
5. The pool/club will be available for use during the regular pool hours. Additionally, the pool/club may be available before and after regular hours, for an additional fee, contingent upon guard availability. After hours parties must end according to the following schedule:
Sunday through Thursday by 11:00 p.m. Friday and Saturday by 12:00 midnight.
 - a. There is no swimming allowed after dark or any time the bottom of the pool is not clearly visible to the Head Lifeguard.
 - b. Each non-member is subject to a \$5 guest fee.
 - c. Each non-member is responsible for signing a liability waiver form upon arrival
 - d. There is a 2 guard minimum for parties of 40 or less, regardless of whether the attendees use the pool
6. Non-member guest fees should be paid directly to the Head Lifeguard prior to scheduled start of the party.
7. There may be no more than 40 people in attendance at any given party. The Board of Directors must approve parties larger than 40 people.
8. The guards must be SWSTC employees, and arrangements for their hiring must be made through the Head Lifeguards.
9. The guards may not be offered or consume alcoholic beverages while on duty.
10. For parties held during regular pool hours that exceed 40 attendees, at least one additional guard must be on duty. Hosting member(s) must cover the cost for all additional guards.
11. The premises must be cleaned and vacated by midnight or by an earlier scheduled end time.
12. Hosting members are responsible for the thorough cleanup of the building and grounds by the scheduled closing time but by no later than midnight.
13. Hosting members must be the last guests to vacate the property, but the guards shall be responsible for locking up the premises.
14. Prior to leaving the Club, hosting members are responsible for ensuring that the premises are clean and in substantially the same condition as they were prior to the party.
15. Hosting members are responsible for ensuring that the noise level is kept within acceptable standards for the neighboring residents.